



THE CITY OF LYNCHBURG, VIRGINIA

Commissioner of the Revenue  
PO Box 858  
Lynchburg, VA 24505-0858

Tax Year: 2008

Filing Deadline: February 15, 2008

Account # :  
Customer: .

## 2008 RETURN OF TANGIBLE BUSINESS PROPERTY AND MACHINERY & TOOLS

Year	Cost (a)	Additions (b)	Disposals (c)	Total (d)
2007				
2006				
2005				
2004				
2003				
2002 & PRIOR				
TOTAL				

### LEGEND

- (a) **Cost:** The original cost of all business furniture, fixtures, machinery, tools, leasehold improvements (other than real estate) and other equipment in use on January 1, 2007
- (b) **Additions:** The original cost (including installation) of all new and used equipment purchased during 2007
- (c) **Disposals:** The original cost of all equipment sold or disposed of in 2007. For example, if equipment acquired in 2005 was disposed of in 2007, please indicate the original cost of the equipment on the 2005 disposal line.
- (d) **Total:** Cost (a) plus additions (b) minus disposals (c) equals total equipment owned January 1, 2008

I hereby certify that the information  
presented on this statement is  
complete and accurate.

Signature

Printed Name

Date

Phone

### IMPORTANT FILING REQUIREMENTS

**Businesses MUST** submit a complete listing containing description, acquisition date, and original cost of all furniture, fixtures, machinery, tools and leasehold improvements (other than real estate) located in the City of Lynchburg on January 1, 2008.

- Do you own any certified pollution control or recycling equipment?

☐ Yes ☐ No If yes, please identify on the itemized list submitted with this return.

**Businesses MUST** complete this form in its entirety. Filing "same as last year", "no change", or returning a blank form will not constitute a proper filing and may result in a late filing penalty.

### LATE FILING FEE

This Return of Tangible Business Property and Machinery & Tools must be filed by February 15, 2008. A 10% late filing penalty will be applied to your tax assessment if this return is not filed by February 15, 2008.

### RENTAL AND LEASE EQUIPMENT

Do you rent or lease equipment from others? ☐ Yes ☐ No  
If yes, please provide the name and address of the lessor.

#### Lessor Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

If additional space is needed, please enclose an itemized list of lessors

### SALE OF BUSINESS

If the business has been sold, please provide the following

Date of Sale: \_\_\_\_\_

#### New Owner Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Return this form and itemized list  
by February 15, 2008 to**

Commissioner of the Revenue  
PO Box 858  
Lynchburg, VA 24505-0858

If you have any questions or need assistance, please contact  
the Commissioner of the Revenue  
Phone: 434-455-3880 Fax: 434-847-1842

**RETURN OF TANGIBLE BUSINESS PROPERTY AND MACHINERY & TOOLS**

City of Lynchburg VA - Commissioner of the Revenue - Phone 434-455-3880